

Unitarian Universalist Church of Canandaigua

3024 Cooley Road
Canandaigua, NY 14424

Building Rental Application

Date: _____

Purpose of Rental: _____

Name of organization or renter(s): _____

Date(s) of Event: _____

Event start time: _____

Event end time: _____

Anticipated number of attendees: ____Adults ____Children

Name of contact person: _____

Address of contact person: _____

Phone number of contact person: _____

Areas of church you wish to use: ____Sanctuary ____Basement ____Kitchen ____Yard

Equipment you wish to use: ____Piano (\$30 additional fee)

Application: ____Approved ____Denied

Church official: _____

A security deposit of \$100 is due upon approval of building use & signing of Building Rental Agreement. Payment of all other fees is due one week prior to the event date. Failure to pay all fees at this time will result in cancellation of the event, as well as forfeiture of the security deposit. By signing this form, building renter(s) agree to these terms.

Fees to be charged:

Security Deposit: _____

Sanctuary Use (includes basement): _____

Kitchen Use: _____

Piano Use: _____

Total fee to be charged: _____

Date security deposit paid: _____

Remainder of fees (_____) due on: _____

Signature of event contact person: _____

Signature of church official: _____

*Please note that these fees are for Building Usage only. Additional Minister and/or Music Director fees may apply.